

APPENDIX-1
INDIAN MEDICAL ASSOCIATION
GOA STATE BRANCH
STUDENTS WING

There shall be a Students Wing of the Indian Medical Association Goa State Branch, as per decision of AGB in its Meeting on 30th September 2007. This wing shall be a part of the IMA Goa State Branch, and shall work under the guidance of a Coordinator from the Medical College faculty appointed by the Goa State Branch, with the Tiswadi Branch functioning as the local/parent branch.

PART- I
MEMORANDUM

Name:

The Name shall be Indian Medical Association, Goa State Branch Students Wing.

Office:

The office of the Wing shall be the Tiswadi Branch office at 2nd Floor, Ashiquee Square, St. Inez, Panaji, Goa.

Objects:

The Objects of the Wing are:-

- a) To sensitise the students in Medical Colleges of modern medicine about the IMA and its activities with an aim to enroll them as IMA members in future.
- b) To help and guide them regarding future career prospects in Medicine, and related employment avenues.
- c) To help and guide them to intervene as and when any problems arise during their undergraduate education career
- d) To identify talents among young medicos and to help them to develop and achieve their goals.
- e) To involve them in various CME's, conferences, medical camps, social, cultural activities and national health programs.

Methods:

- a) The State Branch will appoint the Local Branch where Medical College exists as the parent branch, and will appoint a Coordinator from the medical faculty, to achieve above objects.
- b) The Coordinator should be an active member of IMA, preferably a faculty member, with access to the Institution and students.
- c) The Coordinator will:-
 - i) Maintain liaison with the Principal, student council/unions, and any active (non-political) group.
 - ii) Complete the institutional membership form for IMA Student Wing of that college.

- iii) Form an active group with the President and Secretary of the Wing as its leaders.
- iv) Bring to the notice of IMA State / Local Branch the problems faced by the Students.
- v) Do all such other things as are cognate to the objects of the Student are incidental or conducive to the attainment of the above objects.

PART –II
RULES & BYE LAWS OF IMA STUDENTS WING

Members:

Membership shall be in the form of Institutional Membership which includes all medical students of the medical college/s in Goa.

Office- Bearers of the Students Wing:

1. Elected
The following will be the elected office bearers of the Wing;
 - a) President : To be elected from amongst students of the final year
 - b) Two Vice Presidents : To be elected from the students of the final year
 - c) Secretary : To be elected from the students of the fourth/final year
 - d) Treasurer : To be elected from amongst the students of the fourth/final year
 - e) Hony. Jt. Secretary : To be elected amongst the students of the fourth/final year
 - f) Representative on State Executive : One (Open seat)
 - g) Two class representatives of each class elected to represent the class in the Executive Committee of the Student Wing of the College.
2. Ex- Officio Office Bearers:
 - a) President of the Local/ Parent Branch of the IMA
 - b) Secretary of the Local/Parent Branch of the IMA
 - c) Coordinator duly nominated by the State Branch of the IMA

All the above will form the Executive Committee of the Indian Medical Association, Goa State Branch Students Wing.

State Committee of Students' Wing

This shall consist of:

- A. Ex- Officio Members:
 - a) State President
 - b) State Secretary
 - c) State Treasurer
 - d) IMA Students Wing Coordinator
 - e) The President and Secretary of Students Wing
 - f) State Representative of the Students Wing

Terms of Office and Election of Office Bearers:

- a) The term of the office of all Office-Bearers shall be for a period of one year, corresponding with the Academic year.
- b) The Election of Office Bearers shall be held before the Annual General Body Meeting of the IMA Goa State Branch at a special meeting called for the purpose.

Electoral College:

All the medical students enrolled as members of the Wing shall have the right to vote in the election of the office bearers of this Wing.

Duties of the Office Bearers:-

1. President:

The President shall be the over all in-charge of the Wing and shall administer in consultation with the Executive Committee of the Students Wing.

2. Vice-President:

Each Vice President will help the President in the activities of the Wing and one of them, by consensus of the Executive Committee shall conduct the business of the Wing in the absence of the President. In case of resignation or demise of the President, one of the Vice Presidents elected for the purpose by the Executive Committee, will function as President for the remaining term.

Finances

The income shall be derived from:-

- a) The annual allocation of funds by the IMA Goa State Branch
- b) Contributions / donations to the IMA Goa State Students Wing
- c) Fund raising by organizing activities towards the welfare of the wing

Accounts shall be maintained by the President / Secretary along with Treasurer. The accounts shall be properly maintained and submitted before the Annual General Body Meeting. After approval and adoption by the General Body of the Students Wing, the accounts shall be submitted to the IMA Goa State Secretary for auditing and inclusion in the accounts of the IMA Goa State Branch.

Power and functions of the Executive Committee at local level

- 1. The Executive Committee shall have overall administrative control of the Wing.
- 2. The Executive Committee shall review the activities of the Wing and render advice for its smooth running.

- 3. The Executive Committee shall formulate policies and recommend the same to the State Executive Committee of the IMA Goa State Branch for approval.
- 4. The Executive Committee shall send a quarterly report of the activities of the Students Wing to the State Branch which in turn shall compile the Annual Report to be forwarded to IMA HQ for inclusion In the States Annual Report.
- 5. The Executive Committee shall appoint sub-Committees and ad-hoc Committees for furtherance of the objects of the Students Wing
- 6. The Students Wing Executive Committee shall have powers to change and alter by-laws subject to confirmation and ratification by the Annual General Body of the Wing and subsequent approval of the Executive Committee of the IMA Goa State Branch.

Privileges of Membership:

- 1. To participate in activities of Students Wing
- 2. To Contest and vote in elections for office bearers of Students Wing.
- 3. To attend scientific, cultural and social activities of the affiliating Branch /IMA State/IMA HQ.
- 4. To organize the Annual General Body meeting and Annual Convention
- 5. Concessional registration fee for the members of the Students Wing to attend the Local Branch, State and IMA H.Q. Conferences/CMEs
- 6. To organize Inter College sports and other allied activities.
- 7. To organize career counseling for the young medical graduates.
- 8. To stay in IMA HQ House in India as per IMA rules.
- 9. Concessional fee for becoming a Life Member of the IMA after full registration with Medical Council.
- 10. IMA parent branch and other IMA local branches will coordinate and help in organizing activities for the Students Wing, and encourage participation in the activities of the parent branch.

Meetings:

The Meetings of the Wing shall be:

- 1. Annual General Body Meeting at Local level.
- 2. Executive Committee meetings.
- 3. State Conference / Scientific Meeting.

Annual General Body Meeting: The Annual General Body Meeting of the Wing shall ordinarily be held each year before the Annual Conference of IMA Goa State Branch, so that the decisions of the Students Wing are presented to the State Branch AGB for consideration and approval.